

## **Independent Accountant's Report on Applying Agreed-upon Procedures**

To the Detroit Institute of Arts, Inc.  
and the Board Members of the  
Wayne County Art Institute Authority

We have performed the procedures enumerated below, which were agreed to by the Detroit Institute of Arts, Inc. (DIA) and the Wayne County Art Institute Authority board, solely to assist you in determining if the DIA has complied with certain program requirements included in Section 2.4, "Privileges to Wayne County Residents," of the Art Institute Service Agreement between the Wayne County Art Institute Authority and the DIA for the period from January 1, 2022 through December 31, 2022. The Detroit Institute of Arts, Inc. is responsible for the program requirements included in Section 2.4, "Privileges to Wayne County Residents."

The Detroit Institute of Arts, Inc. and the Wayne County Art Institute Authority board have agreed to the procedures performed and acknowledged that they are appropriate to meet the intended purpose of determining if the DIA has complied with certain requirements of Section 2.4, "Privileges to Wayne County Residents." No other parties have agreed to and acknowledged the appropriateness of the procedures. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report, and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes. We make no representation regarding the sufficiency of these procedures, either for the purpose intended or for any other purpose.

An agreed-upon procedures engagement involves performing specific procedures that the engaging party has agreed to and acknowledged to be appropriate for the intended purpose of the engagement and reporting on findings based on the procedures performed. Our procedures and the associated findings are reported below in three sections:

- Section 2.4 (B) - Student Curriculum Development
- Section 2.4 (D) - Senior Programs
- Section 2.4 (E) - Community Collaborations

As part of our procedures, we were requested to agree information from the 2022 Wayne County Art Institute Authority report prepared by the DIA to supporting documentation. This report is submitted to the Wayne County Art Institute Authority after our procedures are completed.

### **Section 2.4 (B) - Student Curriculum Development**

The contractual language reads as follows: "The DIA will provide transportation subsidies to Wayne County Schools during the 2012-2013 academic year and shall extend transportation subsidies to the curriculum-based grade program participants throughout the entire term during which the millage is levied. Based on past attendance levels and DIA capacity, the DIA is proposing an annual transportation set-aside of at least \$150,000. That amount will ensure free admission and transportation to more than 16,000 students and teachers and approximately 535 classrooms."

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According to the preliminary 2022 Wayne County Art Institute Authority report prepared by the DIA, total spending on school programs was as follows:

Transportation	\$74,033.07
Staff time - Group reservations, gallery teachers, education programs manager	\$138,467.50
Total school program spending	\$212,500.57
Service agreement	\$150,000.00
2022 variance	\$62,500.57
2021 variance	\$(137,784.20)
2020 variance	\$(31,651.35)
Total variance	\$(106,934.98)

The procedures and the associated findings are as follows:

1) Transportation

- a) We obtained the DIA general ledger detail for the Wayne County transportation expense account for the period from January 1, 2022 through December 31, 2022 and agreed the amount to the transportation expense reported in the preliminary Wayne County Art Institute Authority report.
- b) We judgmentally selected a sample of 25 transactions, as identified in Exhibit I, and agreed the amount recorded in the general ledger to the amount on the related invoice or other supporting documentation. No exceptions were identified.
- c) We obtained the DIA's calculation of the spending shortfall for the student curriculum-based tour program and agreed inputs to the amounts recorded in the general ledger. We noted that there was no spending shortfall in 2022, but the cumulative shortfall totaled \$106,934.98 for 2022, 2021, and 2020.

2) Staff Time

- a) We obtained the DIA general ledger detail for the staff time for the group reservations department, gallery teachers, and education programs manager for the period from January 1, 2022 through December 31, 2022 and compared the amount to the expense reported in the preliminary Wayne County Art Institute Authority report prepared by the DIA. No exceptions were identified in comparing the amount per the DIA general ledger to the preliminary 2022 Wayne County Art Institute Authority report.
- b) We agreed the amounts reported in the general ledger for total staff time expenses to summary payroll data maintained by the DIA. No exceptions were identified.
- c) We recalculated the staff time expense allocation to Wayne County by obtaining data maintained in the DIA's group reservation system and internal departmental reports. We observed the allocation methodologies described below were utilized. No exceptions were identified in recalculating the expense allocation to Wayne County based on the DIA's methodology.
  - i. In the group reservations department, there were 296 trips booked to the DIA from Wayne County for the period from January 1, 2022 through December 31, 2022. The costs recorded for these trips were assigned by multiplying the number of trips by the average time needed to create a reservation by the average hourly salary/fringe rate of the group reservation staff. For the period from January 1, 2022 through December 31, 2022, \$25,101.16 was recorded for Wayne County.

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- ii. In the learning and audience engagement department, there was an education program manager position whose wages and fringes were partially allocated to the counties of Oakland, Wayne, and Macomb, Michigan under the student curriculum development section of the service agreement with the Wayne County Art Institute Authority. The portion of wages and fringes of this position allocated to the counties was split evenly amongst the three counties. For the period from January 1, 2022 through December 31, 2022, 60 percent of the education program manager’s wages and fringes were allocated to the counties of Oakland, Wayne, and Macomb, Michigan. The total wages and fringes allocated for this position was \$34,957.34, with \$11,652.45 allocated to Wayne County.
- iii. Gallery teacher positions had wages and fringes allocated to the counties of Oakland, Wayne, and Macomb, Michigan under the Student Curriculum Development section of the service agreement with the Wayne County Art Institute Authority. Gallery teachers’ wages and fringe benefits were allocated to the counties of Oakland, Wayne, and Macomb, Michigan based on the percentage of school group tours per county during the period from April 2022 through December 2022 compared to total school tours. For the period from January 1, 2022 through December 31, 2022, \$180,686.88 of the gallery teachers’ wages and fringes expenses were allocated to the counties of Oakland, Wayne, and Macomb, Michigan. Of the \$180,686.88, 56.29 percent, or \$101,713.89, was allocated to Wayne County.

**Section 2.4 (D) - Senior Programs**

The contractual language reads as follows: “The DIA shall initiate a subsidized tour program for Wayne County seniors. Based on past attendance, the museum will initially set aside \$100,000 annually for a subsidized senior program. This will fund 60 senior tours, including transportation, a 30-minute lecture by a museum volunteer or staff member, and access to the galleries.”

According to the preliminary 2022 Wayne County Art Institute Authority report prepared by the DIA, total spending on senior programs was as follows:

Senior program - Transportation and hospitality	\$36,201.15
Staff time - Group reservations	\$4,155.26
Total senior program spending	\$40,356.41
Service agreement	\$100,000.00
2022 variance	\$(59,643.59)
2021 variance	\$(93,896.00)
2020 variance	\$(62,135.52)
Total variance	\$(215,675.11)

The procedures and the associated findings are as follows:

1) Senior Program

- a) We obtained the DIA general ledger detail for the Wayne County expenses related to the senior program for the period from January 1, 2022 through December 31, 2022 and agreed the amount to the program expenses reported in the preliminary 2022 Wayne County Art Institute Authority report prepared by the DIA. We observed that the program expenses consisted of transportation and hospitality for the museum senior program.
- b) We judgmentally selected a sample of 20 transactions, and we agreed the amounts recorded in the general ledger to the related invoice or other supporting documentation for all transactions, as identified in Exhibit II. No exceptions were identified.

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- c) We obtained the DIA's calculation of the spending for the senior program and agreed inputs to the amounts recorded in the general ledger. We recalculated the spending shortfall of \$59,643.59 for 2022, and the cumulative shortfall totaled \$215,675.11 for 2022, 2021, and 2020.

2) Staff Time

- a) We obtained the DIA general ledger detail for the staff time for the group reservation department expense accounts for the period from January 1, 2022 through December 31, 2022 and compared the amount to the expense reported in the preliminary Wayne County Art Institute Authority report prepared by the DIA. No exceptions were identified.
- b) We agreed the amounts reported in the general ledger for total staff time expenses to summary payroll data maintained by the DIA. No exceptions were identified.
- c) We recalculated the staff time expense allocation to Wayne County by obtaining data maintained in the DIA's group reservation system and internal departmental reports. We observed the allocation methodologies described below were utilized. No exceptions were identified in recalculating the expense allocation to Wayne County based on the DIA's methodology.
  - i) In the group reservations department, there were 49 trips booked to the DIA from Wayne County for the period from January 1, 2022 through December 31, 2022. The costs recorded for these trips were assigned by multiplying the number of trips by the average time needed to create a reservation by the average hourly salary/fringe rate of the group reservation staff. For the period from January 1, 2022 through December 31, 2022, \$4,155.26 was recorded for Wayne County.

**Section 2.4 (E) - Community Collaborations**

The contractual language reads as follows: "The DIA will set aside at least \$300,000 annually to support community partnership projects that assist in bringing DIA programming to communities where there is a demonstrated commitment to increasing local arts programs. These collaborations will be developed cooperatively between the DIA and local organizations to respect and sustain the mission of the local organization and preserve the local character of each program."

According to the preliminary 2022 Wayne County Art Institute Authority report prepared by the DIA, total spending on community programs was as follows:

Community partnership programs	\$228,981.15
Staff time - Studio, public programs, group reservations, and community engagement	\$46,286.56
Total investment	\$275,267.71
Service agreement	\$300,000.00
2022 variance	(\$24,732.29)
2021 variance	\$(111,522.87)
2020 variance	\$(157,489.68)
Total variance	\$(293,744.84)

The procedures and the associated findings are as follows:

1) Community Partnership Programs

- a) We obtained the DIA general ledger detail for the Wayne County expenses related to community partnership programs, including Inside | Out, for the period from January 1, 2022 through December 31, 2022 and agreed the amount to the expenses reported in the preliminary Wayne County Art Institute Authority report prepared by the DIA.

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- b) We judgmentally selected a sample of 25 transactions and agreed the amounts recorded in the general ledger to the related invoice or other supporting documentation for a sample of transactions, as identified in Exhibit III. Sample #1 in Exhibit III was related to musical performances in parks during 2021 that was recorded in the Wayne County expense account in 2022 and not accrued for in the year ended December 31, 2021. We noted no other timing differences.
- c) We obtained the DIA's calculation of the spending for the community partnership programs and agreed inputs to the amounts recorded in the general ledger. We recalculated the spending shortfall of \$24,732.29 for 2022, and the cumulative shortfall totaled \$293,744.84 for 2022, 2021, and 2020.

## 2) Staff Time

- a) We obtained the DIA general ledger detail for the learning and audience engagement staff time for the period from January 1, 2022 through December 31, 2022 and agreed the amount to the expense reported in the preliminary 2022 Wayne County Art Institute Authority report prepared by the DIA. No exceptions were identified.
- b) We agreed the amounts reported in the general ledger for total staff time expenses to summary payroll data maintained by the DIA. No exceptions were identified. We recalculated the staff time expense allocation to Wayne County by obtaining data maintained in the DIA's group reservation system and internal departmental reports.
- c) We observed the staff time allocation methodologies described below were utilized. No exceptions were identified in recalculating the staff time expense allocation to Wayne County based on the DIA's methodology described below.
  - i) In the group reservations department, there were four trips booked to the DIA from Wayne County for the period from January 1, 2022 through December 31, 2022. The costs recorded for these trips were assigned by multiplying the number of trips by the average time needed to create a reservation by the average hourly salary/fringe rate of the group reservation staff. For the period from January 1, 2022 through December 31, 2022, \$339.20 was recorded for Wayne County.
  - ii) For the community engagement department, there were three community engagement manager positions whose wages and fringes were partially allocated to the County of Wayne, Michigan under the community collaborations section of the service agreement with the Wayne County Art Institute Authority. The community engagement managers' time is allocated 60 percent to community partnerships. The total wages and fringes allocated for these positions were \$96,871.75, with \$32,290.58 allocated to Wayne County.
  - iii) In the studio department, there were 182 hours of studio staff hours dedicated to Wayne County for the period from January 1, 2022 through December 31, 2022. The costs recorded for studio time is assigned by multiplying the number of county-specific staff hours by the average studio hourly salary and fringe rate. For the period from January 1, 2022 through December 31, 2022, \$5,364.92 was recorded for Wayne County.
  - iv) In the public programming department, there were 10 employees whose wages and fringes were partially allocated to the County of Wayne, Michigan under the community collaborations section of the service agreement with the Wayne County Art Institute Authority. A portion of the wages and fringes for those positions was allocated to Wayne County under the community collaborations section of the service agreement with the Wayne County Art Institute Authority based on actual hours worked on specific community collaborations projects. For the 10 employees, we agreed the project hours allocated to Wayne County to detail provided by the DIA with no exceptions. For the period from January 1, 2022 through December 31, 2022, the public programming department's wages and fringes recorded to Wayne County were \$8,291.86.

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We were engaged by the DIA and the Wayne County Art Institute Authority board to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not, conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the DIA's compliance with certain program requirements included in Section 2.4, "Privileges to Wayne County Residents," of the Art Institute Service Agreement between the Wayne County Art Institute Authority and the DIA for the period from January 1, 2022 through December 31, 2022. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the DIA and the Wayne County Art Institute Authority and to meet our other ethical responsibilities in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the DIA and the Wayne County Art Institute Authority board and is not intended to be and should not be used by anyone other than these specified parties.

*Plante & Morse, PLLC*

May 2, 2023

## Exhibit I

County	Category	Item	Financial		Description	City of		Check No.	Invoice No.	Invoice Date	Vendor
			Row			Performance	Amount				
Wayne	Schools	1	6750		Bus Reimbursement for Charles H. Drew (ADA Compliant Bus) 2/4/2022	Detroit	\$ 512.00	500772	62095	4/5/2022	DHT Transportation
Wayne	Schools	2	6750		Bus Reimbursement for Drew Transition Center 4/12/22	Detroit	300.00	500951	91891890	4/13/2022	Trinity Transportation
Wayne	Schools	3	6750		Bus Reimbursement for 12/20/22 Tomlinson Middle School	Inkster	1,652.00	502698	45442	1/3/2023	Trinity Transportation
Wayne	Schools	4	6750		Bus Reimbursement for Riverside Academy West 2/9/22	Dearborn	412.50	500442	91882749	2/14/2022	Trinity Transportation
Wayne	Schools	5	6750		Bus Reimbursement for Kinyon Elementary 2/24/2022	Taylor	750.00	500807	91884111	25-Feb-22	Trinity Transportation
Wayne	Schools	6	6750		Bus Reimbursement for Amerman Bem 5/6/22	Northville	1,602.00	501298	146407780510093	4/5/2022	Northville Public Schools
Wayne	Schools	7	6750		Bus Reimbursement for McCollough 2/11/2022	Dearborn	678.00	500772	62025	4/5/2022	DHT Transportation
Wayne	Schools	8	6750		Bus Reimbursement for Detroit Waldorf 3/18/22	Detroit	226.00	500772	62414	4/5/2022	DHT Transportation
Wayne	Schools	9	6750		Bus Reimbursement for Romulus High School 4/8/22	Romulus	452.00	501337	62504	5/12/2022	DHT Transportation
Wayne	Schools	10	6750		Bus Reimbursement for Hamtramck Adult Ed 5/24/22	Hamtramck	768.75	501215	91901688	5/27/2022	Trinity Transportation
Wayne	Schools	11	6750		Bus Reimbursement for Fisher Magnet Upper Elementary 5/27/22	Detroit	825.00	501191	91902366	5/31/2022	Trinity Transportation
Wayne	Schools	12	6750		Bus Reimbursement for Achieve Charter Academy 6/3/22	Canton	678.00	501240	62505	6/21/2022	DHT Transportation
Wayne	Schools	13	6750		Bus Reimbursement for Early Childhood Elementary 6/3/22	Hamtramck	452.00	501283	62597	6/21/2022	DHT Transportation
Wayne	Schools	14	6750		Bus Reimbursement for Canton Prep High School 5/19/22	Canton	678.00	501240	62268	6/21/2022	DHT Transportation
Wayne	Schools	15	6750		Bus Reimbursement for American Indian Health and Family 7/28/2022	Detroit	226.00	501747	63073	8/23/2022	DHT Transportation
Wayne	Schools	16	6750		Bus Reimbursement for Academy of the Americas 10/7/22	Detroit	4,050.00	1067524	22-201	10/7/2022	Premium Event Services
Wayne	Schools	17	6750		Bus Reimbursement for Salem, Plymouth & Canton High School 10/4/22	Canton	3,282.00	502469	3982	10/18/2022	PLYMOUTH-CANTON COMM SCHOOLS
Wayne	Schools	18	6750		Bus Reimbursement Renaissance HS 9/29/22	Detroit	1,175.00	1023834	22-229	10/19/2022	Premium Event Services
Wayne	Schools	19	6750		Bus Reimbursement for Ecorse High School 10/21/22	Ecorse	1,035.00	502487	91928767	10/24/2022	Trinity Transportation
Wayne	Schools	20	6750		Bus Reimbursement for Churchill High School 11/15/22	Livonia	1,652.00	502394	44770	11/16/2022	Trinity Transportation
Wayne	Schools	21	6750		Bus Reimbursement for Churchill High School 11/17/22	Livonia	1,652.00	502503	44804	11/18/2022	Trinity Transportation
Wayne	Schools	22	6750		Bus Reimbursement for Farrand Elementary 11/18/22	Plymouth	1,734.00	502503	44834	11/21/2022	Trinity Transportation
Wayne	Schools	23	6750		Bus Reimbursement for Charles H. Drew 12/7/22	Detroit	1,350.00	502628	91939162	12/14/2022	Trinity Transportation
Wayne	Schools	24	6750		Bus Reimbursement for Charles H. Drew 12/9/22	Detroit	1,350.00	502628	91939165	12/14/2022	Trinity Transportation
Wayne	Schools	25	6750		Bus Reimbursement for Marygrove 11/2/22	Detroit	678.00	502610	63311	12/23/2022	DHT Transportation

## Exhibit II

County	Category	Item	Financial		Description	City of		Check No.	Invoice No.	Invoice Date	Vendor
			Row			Performance	Amount				
Wayne	Seniors	1	6750		Bus Reimbursement for St. Linus Christian Women 1/19/2022	Dearborn Heights	\$ 925.00	854247	12-004	1/26/2022	Premium Event Services
Wayne	Seniors	2	6750		Bus Reimbursement for Westhaven Manor 1/26/2022	Westland	975.00	861317	22-005	2/2/2022	Premium Event Services
Wayne	Seniors	3	6750		Bus Reimbursement for Legacy Leaders 3/3/22	Detroit	1,100.00	921475	22-024	3/10/2022	Premium Event Services
Wayne	Seniors	4	6750		Bus Reimbursement for Northville Senior Services 4/21/22	Northville	1,100.00	913909	22-047	4/29/2022	Premium Event Services
Wayne	Seniors	5	6750		Bus Reimbursement for St. Michael's Episcopal 4/28/22	Grosse Pointe Woo	1,075.00	921475	22-063	5/5/2022	Premium Event Services
Wayne	Seniors	6	6750		Bus Reimbursement for Grosse Pointe Men's Club 5/13/22	Grosse Pointe	925.00	931850	22-080	5/23/2022	Premium Event Services
Wayne	Seniors	7	6750		Bus Reimbursement for Northville Senior Services 6/16/22	Northville	1,100.00	952357	22-108	6/27/2022	Premium Event Services
Wayne	Seniors	8	6750		Bus Reimbursement for Legacy Leaders of Wayne County 7/12/22	Detroit	1,100.00	967186	22-128	7/19/2022	Premium Event Services
Wayne	Seniors	9	6750		Bus Reimbursement for Greenhouse Apartments 7/8/22	Detroit	1,100.00	967186	22-127	7/19/2022	Premium Event Services
Wayne	Seniors	10	6750		Bus Reimbursement for The Hindu Temple of Canton 7/15/22	Canton	1,100.00	967186	22-133	7/26/2022	Premium Event Services
Wayne	Seniors	11	6750		Bus Reimbursement for Brush Park Manor 7/29/22	Detroit	1,100.00	979628	22-149	8/10/2022	Premium Event Services
Wayne	Seniors	12	6750		Bus Reimbursement for Hartford Village 8/25/2022	Detroit	1,175.00	1003836	22-174	9/7/2022	Premium Event Services
Wayne	Seniors	13	6750		Bus Reimbursement for Village Theater Ushers 9/14/22	Canton	1,175.00	1003836	22-191	9/23/2022	Premium Event Services
Wayne	Seniors	14	6750		Bus Reimbursement for Plymouth Community Arts 9/23/22	Plymouth	1,175.00	1003836	22-193	9/26/2022	Premium Event Services
Wayne	Seniors	15	6750		Bus Reimbursement for Taylor Garden Club Seniors 10/11/22	Taylor	1,175.00	1054045	22-213	10/17/2022	Premium Event Services
Wayne	Seniors	16	6750		Bus Reimbursement for Grosse Ile Juliet Seniors 10/11/22	Grosse Ile Tw p	1,175.00	1054045	22-213	10/17/2022	Premium Event Services
Wayne	Seniors	17	6750		Bus Reimbursement for Detroit Association of Retired Schools Personnel 10/27/22	Detroit	1,175.00	1023834	22-249	11/1/2022	Premium Event Services
Wayne	Seniors	18	6750		Bus Reimbursement for St. Michaels Church Seniors 11/9/22	Grosse Pointe Wo	1,075.00	1037092	22-264	11/17/2022	Premium Event Services
Wayne	Seniors	19	6750		Bus Reimbursement for Senior Connect 11/17/22	Detroit	1,175.00	1046163	22-282	11/29/2022	Premium Event Services
Wayne	Seniors	20	6750		Bus Reimbursement for Livonia Senior Center 12/15/22	Livonia	1,175.00	1057298	22-300	12/19/2022	Premium Event Services

## Exhibit III

County	Category	Item	Financial		Description	City of		Check No.	Invoice No.	Invoice Date	Vendor
			Row			Performance	Amount				
Wayne	Community	1	6370	ABP - NW Goldberg Cares Music Workshops	Detroit	\$ 1,200.00	500315	8-23-2021-0003559	8/24/2021	NW Goldberg Cares	
Wayne	Community	2	6370	IO Literary Arts: A Poetry Performance	Detroit	4,000.00	857072	2721	2/1/2022	Inside   Out Literary Arts	
Wayne	Community	3	6370	Inside   Out Literary 2022 Annual Program: Van Gogh Life and Letters Workshop and Readings	Detroit	4,000.00	1055918	2794	12/12/2022	Inside   Out Literary Arts	
Wayne	Community	4	6380	Dave Shelley stage manager services Concert of Colors 2022	Detroit	3,750.00	501174	5-17-2022-0003795	5/24/2022	David Shelley	
Wayne	Community	5	6380	Ryan Cunningham COC 2022 DFT stage manager and audio services	Detroit	4,125.00	952382	COC-2022	6/4/2022	Boxcar Audio Stage Manager, Labor & Rentals	
Wayne	Community	6	6380	COC 2022 outdoor stage and tech director as described in attached contract	Detroit	3,900.00	952340	5-31-2022-0003820	6/1/2022	Christopher Tayler	
Wayne	Community	7	6380	COC - medical services for Concert of Colors July 22-24, 2022	Detroit	2,650.00	502470	7488	7/22/2022	Hart EMS Medical Services PLLC	
Wayne	Community	8	6380	Ryan Cunningham COC 2022 DFT stage manager and audio services	Detroit	4,125.00	967207	5-27-2022-0003817	5/27/2022	Ryan Cunningham DBA: Boxcar Audio	
Wayne	Community	9	6380	COC 2022 outdoor stage and tech director as described in attached contract	Detroit	3,900.00	967166	5-31-2022-0003820	6/1/2022	Christopher Tayler	
Wayne	Community	10	6380	Dave Shelley stage manager services Concert of Colors 2022	Detroit	3,750.00	501530	5-17-2022-0003795	5/24/2022	David L. Shelley	
Wayne	Community	11	6410	True Clear purified bottled water, 16.9 fl oz bottles, 24/cases, 84 cases/pallet (TC54594PL)	Detroit	786.99	979617	3514150732	7/31/2022	Staples	
Wayne	Community	12	6412	36PAR36/CAP/HAL/VNSP5/12V OFR	Detroit	1,015.74	862749	W03050326	1/26/2022	1000Bulbs.com	
Wayne	Community	13	6412	OFR - PLT-30010 HALOGEN PAR36-35W-250 LUMENS - 12V - 5DEGREE SPOT	Detroit	1,425.60	984036	W03291240	8/17/2022	1000Bulbs.com	
Wayne	Community	14	6440	COC 2022 banner 22'x 19' heavy knit backdrop w /vertical seam grommets on top and 3" pole pocket on bottom	Detroit	3,010.00	960140	20894	6/9/2022	Banner SIGN CO.	
Wayne	Community	15	6440	OFR: Ofrendas 2022 Entry Vinyl, C266.1	Detroit	860.00	501847	34434	9/13/2022	Grigg Graphic Services, Inc.	
Wayne	Community	16	6730	COC - ice	Detroit	1,534.75	973152	6259220137	7/26/2022	Culinaire International, Inc.	
Wayne	Community	17	6730	COC - artist and crew catering Concert of Colors 7/21-24/2022	Detroit	3,477.00	501634	23	8/3/2022	Small World Kitchen	
Wayne	Community	18	6750	CP - bus reimbursement for William P. Faust Library 6/11/2022	Westland	1,850.00	946491	22-100	6/14/2022	Premium Event Services	
Wayne	Community	19	6750	Bus reimbursement for DHMC Teacher PD 11/4/22	Dearborn Heights	1,525.00	1046163	22-279	11/29/2022	Premium Event Services	
Wayne	Community	20	7010	2022 Concert of Colors AV rental and tech - final payment	Detroit	52,000.00	963731	1611	3/24/2022	Charlie LaCroix LLC	
Wayne	Community	21	7010	2022 Concert of Colors AV rental and tech - deposit	Detroit	35,000.00	918358	1611	3/24/2022	Charlie LaCroix LLC	
Wayne	Community	22	7010	Deposit DIA/Concert of Colors 2022 main plaza, lawn, Farnsworth St tents, tables, chairs Jul 21-24, 2022	Detroit	3,441.36	Credit card	SR2439	5/25/2022	S&R Event Rental	
Wayne	Community	23	7010	COC - Concert of Colors backline 7/22-24/2022	Detroit	6,560.00	501681	17098	7/22/2022	N V RENTALS, INC.	
Wayne	Community	24	7010	WASH STATION; in: Friday, July 22 prior to 12 noon; out: Monday, July 25 prior to 12 noon	Detroit	2,100.00	501675	A-242231	7/22/2022	BOBS SANITATION SERVICE, INC SCOTTY'S POTTIES	
Wayne	Community	25	7010	4 - 42 x 36	Detroit	1,202.96	908760	681204	4/20/2022	Eric's Ive Been Framed Shop	