



**SPECIAL EVENT POLICIES  
AND ROOM RENTAL CONTRACT**

**Attachment B**

**STANDARD ROOM RENTAL FEES**

<b>Room Name</b>	<b>Capacity Seated/Strolling</b>	<b>Function</b>	<b>Rental Rate</b>
Walter B. Ford II Great Hall	300/500	Seated meals, receptions, programs	\$10,000
Rivera Court	200/300	Seated meals, receptions, programs	\$5,000
Auditorium	1,000 seated	Programs, performances, film screenings	\$5,000
Kresge Court	150/200	Seated meals, receptions, programs	\$2,500
Prentis Court	200/300	Seated meals, receptions, programs	\$2,000
Lecture Hall	370 seated	Programs, performances, film screenings	\$2,000
Kresge Reception	150/200	Seated meals, receptions, programs	\$1,500
Loggia Courtyard	50/75	Seated meals, receptions, programs	\$750
CaféDIA	150/200	Seated meals, receptions	\$500
Crystal Gallery	75/100	Seated meals, receptions, programs	\$500/ \$1,000*
Dining Room A	22/30	Board meetings, corporate retreats, seated meals, receptions, programs	\$250/ \$300*
Dining Room B	45 seated 75 strolling	Board meetings, corporate retreats, seated meals, receptions, programs	\$250/ \$300*

*\*This rate applies outside of normal museum hours.*

*\*\*Non-profit organizations with proof of status receive 50% off rates of \$1,000 and above.*



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**Attachment C**

**GALLERY FEES**

<b>1<sup>st</sup> Floor</b>	<b>4-hour time block*</b>	<b>Each add'l hour</b>
Prints & Drawings	\$150	\$50
Native American	\$150	\$50
African, Asian, and Egyptian	\$600	\$150

<b>2<sup>nd</sup> Floor</b>		
Impressionists only	\$150	\$50
American	\$500	\$125
European: Medieval & Renaissance	\$500	\$125
Ancient Greek & Roman European: Inspired by Italy Special Exhibitions Central	\$500	\$125
Special Exhibitions South**	\$2,000	\$500

<b>3<sup>rd</sup> Floor</b>		
British Decorative Arts Dutch Golden Age	\$500	\$125
Era of Revolution Fashionable Living	\$500	\$125

<b>Entire Museum</b>		
All Galleries#	\$4,000	\$1,000

*\* The gallery fee covers up to four hours of security; unfortunately, this fee cannot be reduced for shorter periods of time.*

*\*\*Special exhibitions may carry an additional per-person ticket price.*

*#Excluding Special Exhibition areas*