

Independent Accountant's Report
on Applying Agreed-upon Procedures

To the Board Members
Oakland County Art Institute Authority

We have performed the procedures enumerated below, which were agreed to by the board members of the Oakland County Art Institute Authority, solely to assist you in determining if the Detroit Institute of Arts, Inc. (DIA) has complied with certain program requirements included in Section 2.4 "Privileges to Oakland County Residents" of the Art Institute Service Agreement between the Oakland County Art Institute Authority and the Detroit Institute of Arts, Inc. for the period ended December 31, 2013. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

Our procedures and the associated findings are reported below, in three sections:

- Section 2.4.2, Student Services and Curriculum Development;
- Section 4.0, Senior Programs; and
- Section 5.0, Community Collaborations.

Section 2.4.2, Student Services and Curriculum Development:

The contractual language reads as follows: "The DIA will provide transportation subsidies to Oakland Schools during the 2012-2013 academic year and shall extend transportation subsidies to the curriculum based grade program participants throughout the entire term during which the millage is levied. Based on past attendance levels and DIA capacity, the DIA is proposing an annual transportation set-aside of at least \$150,000. That amount will ensure free admission and transportation to more than 16,000 students and teachers, approximately 535 classrooms."

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According to the 2013 Oakland County Art Institute Authority report (see attachment) prepared by the DIA, total spending on school programs was as follows:

Category	Value
Transportation	\$55,500.98
Admission (K-12 students)	\$69,960.00
Staff time - Group reservations, learning and interpretation	\$48,526.65
Total school program spending	\$173,987.63
Service agreement	\$150,000.00
Variance	\$23,987.63

The procedures and the associated findings are as follows:

1) Transportation

- a) We obtained the DIA general ledger detail for the Oakland County Transportation expense account for the period January 1, 2013 through December 31, 2013 and compared the amount to the transportation expense reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA. No exceptions were identified in comparing the amount per the DIA general ledger to the 2013 Oakland County Art Institute Authority report.
- b) We agreed the amounts recorded in the general ledger to the related invoice or other supporting documentation for a sample of transactions, as identified in Exhibit I. The sample of 25 transactions was judgmentally selected and we reviewed the supporting documentation to ensure the expense was valid and classified in the proper expense account. While there were no exceptions identified in the testing of the sample of transactions accounted for in the Oakland County transportation expense account, we identified two transactions recorded in the Macomb County transportation expense account in the amount of \$2,299.43 that should have been recorded in the Oakland County transportation expense account.

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2) Admission

- a) We compared the number of students that participated in the free transportation program for the period January 1, 2013 through December 31, 2013 reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA to data maintained in the DIA's group reservation system. We obtained data from the DIA's group reservation system and noted that the total number of students reserved for field trips to the DIA was 17,490. The actual number of students that participated in field trips to the DIA was 16,752 per the DIA's group reservation system. No exceptions were identified in comparing the number of students reserved for field trips to the DIA per the DIA's group reservation system to the 2013 Oakland County Art Institute Authority report.
- b) We recalculated the admission expense reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA by multiplying the number of students reserved for the free transportation program by the \$4 per student cost utilized by the DIA. The \$69,960 was recalculated by multiplying 17,490 students by the \$4 per student costs utilized by the DIA. No exceptions were identified.
- c) We obtained documentation that supports the \$4 per student fee the DIA charged prior to the millage being levied. We reviewed the pricing structure maintained on the DIA's website and noted an admission charge of \$4 for youths aged 6-17, except for residents of Oakland, Wayne, and Macomb Counties, for whom admission is free.

3) Staff time

- a) We obtained the DIA general ledger detail for the staff time - group reservations and learning and interpretation expense accounts for the period January 1, 2013 through December 31, 2013 and compared the amount to the expense reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA. No exceptions were identified in comparing the amount per the DIA general ledger to the 2013 Oakland County Art Institute Authority report.
- b) We agreed the amounts reported in the general ledger for total staff time expenses to summary payroll data maintained by the DIA. No exceptions were identified.
- c) We recalculated the expense allocation to Oakland County by reviewing data maintained in the DIA's group reservation system.

- i) In the learning and interpretation department, there is one dedicated staff person, the school partnership coordinator, whose wages and fringes are partially allocated to Oakland, Wayne, and Macomb Counties under the student services and curriculum development section of the service agreements with the Art Institute Authorities. The wages and fringes of the learning and interpretation department are allocated to the Counties based on the percentage of tri-county school reservations compared to total school reservations in the DIA's group reservation system. For the period ended December 31, 2013, 59 percent, or \$23,894, of the learning and interpretation department's wages and fringes expenses was allocated to Oakland, Wayne, and Macomb Counties. The allocation to Oakland County is based on the percentage of Oakland County school reservations compared to the total tri-county school reservations. For the period ended December 31, 2013, 29 percent, or \$6,929, of the learning and interpretation department's wages and fringes expenses was allocated to Oakland County. No exceptions were identified in recalculating the expense allocation to Oakland County based on the DIA's methodology described above.
- ii) In the group reservations department, there are two individuals, director of group reservations and the group reservations supervisor, whose wages and fringes are partially allocated to Oakland, Wayne, and Macomb Counties under the student services and curriculum development section of the service agreements with the Art Institute Authorities. The wages and fringes of the group reservations department are allocated to the Counties based on the percentage of tri-county school reservations compared to total school reservations in the DIA's group reservation system. For the period ended December 31, 2013, 59 percent, or \$143,441, of the group reservation department's wages and fringes expenses was allocated to Oakland, Wayne, and Macomb Counties. The allocation to Oakland County is based on the percentage of Oakland County school reservations compared to the total tri-county school reservations. For the period ended December 31, 2013, 29 percent, or \$41,597, of the group reservation department's wages and fringes expenses was allocated to Oakland County. No exceptions were identified in recalculating the expense allocation to Oakland County based on the DIA's methodology described above.

Section 4.0 - Senior Programs:

The contractual language reads as follows: "The DIA shall initiate a subsidized tour program for Oakland County seniors. Based on past attendance, the museum will initially set aside \$100,000 annually for a subsidized senior program. This will fund 60 senior tours including transportation, a 30-minute lecture by a museum volunteer or staff member and access to the galleries."

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According to the 2013 Oakland County Art Institute Authority report (see attachment) prepared by the DIA, total spending on senior programs was as follows:

Category	Value
Senior Centers Millage Program (including Come Wonder Around and Minds on Art), marketing, expos	\$71,715.94
<i>Behind the Seen</i> in-kind value, admissions for senior programs	\$33,968.00
Staff time - Community relations, group reservations	\$20,089.00
Total senior program spending	\$125,772.94
Service agreement	\$100,000.00
Variance	\$25,772.94

The procedures and the associated findings are as follows:

I) Senior Centers Millage Program

- a) We obtained the DIA general ledger detail for the Oakland County expenses related to the Senior Centers Millage Program for the period January 1, 2013 through December 31, 2013 and compared the amount to the program expenses reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA. We noted that the program expenses consisted of transportation, hospitality, marketing, and advertising. No exceptions were identified in comparing the amount per the DIA general ledger to the 2013 Oakland County Art Institute Authority report.
- b) We agreed the amounts recorded in the general ledger to the related invoice or other supporting documentation for a sample of transactions, as identified in Exhibit II. The sample of 25 transactions was judgmentally selected and we reviewed the supporting documentation to ensure the expense was valid and classified in the proper expense account. There was one exception identified in the testing of the sample of transactions accounted for in the Oakland County expense accounts. Sample transaction #11 in Exhibit II in the amount of \$875.00 was improperly accounted for in the Oakland County expense account but should have been recorded in the Wayne County expense account. We also identified two transactions recorded in the Wayne County expense account in the aggregate amount of \$925.00 and one transaction in the Macomb County expense account in the amount of \$875.00 that should have been recorded in the Oakland County expense account.

2) Behind the Seen - In-kind value

- a) We compared the number of talks provided through the Behind the Seen program for the period January 1, 2013 through December 31, 2013 reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA to data maintained in the DIA's group reservation system. We noted that Behind the Seen (formerly Speaker's Bureau) volunteers conducted 88 talks at various locations, including libraries, senior centers, and community centers, at no cost.
- b) We recalculated the expense, included in the \$33,968 in the table above and related to the talks provided through the Behind the Seen program, reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA. We noted the DIA assumed an in-kind value of \$100 for each talk. The DIA's website states that the fee for each talk is \$150 but for Oakland, Wayne, and Macomb Counties, the talks are free but a donation of \$50 is suggested. The \$100 value is the difference between the standard fee and the suggested donation. As noted in 2a above, Behind the Seen volunteers conducted 88 talks at various locations. We recalculated the amount reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA by multiplying the number of talks by the \$100 value utilized by the DIA. Of the \$33,968, \$8,800 was recalculated by multiplying 88 talks by the \$100 value per talk. No exceptions were identified.
- c) We recalculated the admission and guided gallery tour expense, included in the \$33,968 in the table above, reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA. We obtained data from the DIA's group reservation system and noted that the total number of seniors reserved for Come Wonder Around trips to the DIA was 2,288. No exceptions were identified in comparing the number of seniors reserved for Come Wonder Around trips to the DIA per the DIA's group reservation system to the 2013 Oakland County Art Institute Authority report.
- d) We recalculated the admission expense reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA by multiplying the number of seniors reserved for Come Wonder Around trips by the \$6 per senior cost utilized by the DIA. Of the \$33,968, \$13,728 was recalculated by multiplying 2,288 seniors by the \$6 per senior cost utilized by the DIA. No exceptions were identified.
 - i) We obtained documentation that supports the \$6 per senior fee the DIA charged prior to the millage being levied. We reviewed the pricing structure maintained on the DIA's website and noted an admission charge of \$6 for seniors, except for residents of Oakland, Wayne, and Macomb Counties, for which admission is free.
- e) We recalculated the guided gallery tour expense reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA by multiplying the number of seniors reserved for Come Wonder Around trips by the \$5 per senior fee utilized by the DIA. Of the \$33,968, \$11,440 was recalculated by multiplying 2,288 seniors by the \$5 per senior fee utilized by the DIA. No exceptions were identified.

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- i) We obtained documentation that supports the \$5 per person guided gallery tour fee the DIA charged prior to the millage being levied. We reviewed the pricing structure maintained on the DIA's website and noted a guided gallery tour charge of \$5 per person.
- 3) Staff time
- a) We obtained the DIA general ledger detail for the staff time - community relations and group reservations expense accounts for the period January 1, 2013 through December 31, 2013 and compared the amount to the expense reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA. No exceptions were identified in comparing the amount per the DIA general ledger to the 2013 Oakland County Art Institute Authority report.
 - b) We agreed the amounts reported in the general ledger for total staff time expenses to summary payroll data maintained by the DIA. No exceptions were identified.
 - c) We recalculated the expense allocation to Oakland County by reviewing data maintained in the DIA's group reservation system.
 - i) In the community relations department, there are three individuals - director of community relations, community relations specialist, and community relations coordinator - whose wages and fringes are partially allocated to Oakland, Wayne, and Macomb Counties under the senior programs section of the service agreements with the Art Institute Authorities. The wages and fringes of the community relations department are allocated to the Counties at a rate of 20 percent of the full department cost. The wages and fringes are then divided evenly among the three counties. For the period ended December 31, 2013, 20 percent, or \$26,066, of the community relations department's wages and fringes expenses was allocated to Oakland, Wayne, and Macomb Counties. For the period ended December 31, 2013, \$8,688 of the community relations department's wages and fringes expenses was allocated to Oakland County. No exceptions were identified in recalculating the expense allocation to Oakland County based on the DIA's methodology described above.

- ii) In the group reservations department, there are two individuals, director of group reservations and the group reservations supervisor, whose wages and fringes are partially allocated to Oakland, Wayne, and Macomb Counties under the senior programs section of the service agreements with the Art Institute Authorities. The wages and fringes of the group reservations department are allocated to the Counties based on the percentage of tri-county senior trip reservations compared to total senior trip reservations in the DIA's group reservation system. For the period ended December 31, 2013, 9 percent, or \$22,355, of the group reservation department's wages and fringes expenses was allocated to Oakland, Wayne, and Macomb Counties. The allocation to Oakland County is based on the percentage of Oakland County senior trip reservations compared to the total tri-county senior trip reservations. For the period ended December 31, 2013, 51 percent, or \$11,401, of the group reservation department's wages and fringes expenses was allocated to Oakland County. No exceptions were identified in recalculating the expense allocation to Oakland County based on the DIA's methodology described above.

Section 5.0 - Community Collaborations:

The contractual language reads as follows: "The DIA will set aside at least \$300,000 annually to support community partnership projects that assist in bringing DIA programming to communities where there is a demonstrated commitment to increasing local arts programs. These collaborations will be developed cooperatively between the DIA and local organizations to respect and sustain the mission of the local organization and preserve the local character of each program."

According to the 2013 Oakland County Art Institute Authority report (see attachment) prepared by the DIA, total spending on community programs was as follows:

Category	Value
Inside/Out, Arts Beats & Eats, Community group programs from Oakland County	\$118,220.45
Curator talks, consulting, donations, other in-kind contributions	\$6,058.30
Staff time - Community relations, group reservations, public programs	\$52,000.72
Total community partnership spending	\$176,279.47
Service agreement	\$300,000.00
Variance	\$(123,720.53)

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The procedures and the associated findings are as follows:

- 1) Inside/Out, Arts Beats and Eats, Community group programs from Oakland County
 - a) We obtained the DIA general ledger detail for the Oakland County expenses related to community programs, including Inside/Out, Arts Beats and Eats, and other community group programs for the period January 1, 2013 through December 31, 2013 and compared the amount to the expense reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA. No exceptions were identified in comparing the amount per the DIA general ledger to the 2013 Oakland County Art Institute Authority report.
 - b) We agreed the amounts recorded in the general ledger to the related invoice or other supporting documentation for a sample of transactions, as identified in Exhibit III. The sample of nine transactions was judgmentally selected and we reviewed the supporting documentation to ensure the expense was valid and classified in the proper expense account. We noted that certain expenses were allocated to Oakland County at a DIA-determined rate of 32 percent. No exceptions were identified in the testing of the sample of transactions accounted for in the Oakland County expense accounts. No exceptions were identified in recalculating the expense allocation to Oakland County based on the DIA's methodology described above.
- 2) Curator talks, consulting, donations, and other in-kind contributions
 - a) We compared the number of curator talks provided for the period January 1, 2013 through December 31, 2013 reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA to data maintained in the DIA's group reservation system. No exceptions were identified.
 - b) We recalculated the expense, included in the \$6,058.30 above and related to curator talks conducted during the year, reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA. Based on detail provided by the DIA, there were 10 curator talks conducted during 2013. We noted that the DIA assigned a value to each talk ranging from \$500 - \$1,500. We agreed the fees in the range to the DIA staff lecture/talk fee schedule. There are different levels of fees based on the event and the individual conducting the talk. We recalculated the expense of \$5,010, included in the \$6,058.30 above, by taking the assigned value for each talk, less the actual charges to the community groups or schools. No exceptions were identified based on the DIA's methodology described above.

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- c) We obtained a listing of the consulting, donations, and other in-kind contributions provided by the DIA for the period January 1, 2013 through December 31, 2013 and recalculated the expense reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA using data maintained in the DIA's group reservation system. We noted \$1,048.30 in total donations and other in-kind contributions to various nonprofit organizations and schools. The donations and other in-kind contributions included items such as books, note cards, complimentary admission tickets, companion memberships, and certain exhibition catalogs. The values placed on the donations and other in-kind contributions are based on the DIA's selling price of these particular items. No exceptions were identified in recalculating the expense.
- 3) Staff time
- a) We obtained the DIA general ledger detail for the staff time - community relations, group reservations, and public programs expense accounts for the period January 1, 2013 through December 31, 2013 and compared the amount to the expense reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA. No exceptions were identified in comparing the amount per the DIA general ledger to the 2013 Oakland County Art Institute Authority report.
 - b) We agreed the amounts reported in the general ledger for total staff time expenses to summary payroll data maintained by the DIA. No exceptions were identified.
 - c) We recalculated the expense allocation to Oakland County by reviewing data maintained in the DIA's group reservation system.
 - i) In the community relations department, there are three individuals - director of community relations, community relations specialist, and community relations coordinator - whose wages and fringes are partially allocated to Oakland, Wayne, and Macomb Counties under the community collaborations section of the service agreements with the Art Institute Authorities. The wages and fringes of the community relations department are allocated to the Counties at a rate of 80 percent of the full department cost. The wages and fringes are then divided evenly among the three counties. For the period ended December 31, 2013, 80 percent, or \$104,264, of the community relations department's wages and fringes expenses was allocated to Oakland, Wayne, and Macomb Counties. For the period ended December 31, 2013, \$34,755 of the community relations department's wages and fringes expenses was allocated to Oakland County. No exceptions were identified in recalculating the expense allocation to Oakland County based on the DIA's methodology described above.

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- ii) In the group reservations department, there are two individuals, director of group reservations and the group reservations supervisor, whose wages and fringes are partially allocated to Oakland, Wayne, and Macomb Counties under the community collaborations section of the service agreements with the Art Institute Authorities. The wages and fringes of the group reservations department are allocated to the Counties based on the percentage of tri-county community partnership reservations compared to total community partnership reservations in the DIA's group reservation system. For the period ended December 31, 2013, 1 percent, or \$1,863.00, of the group reservation department's wages and fringes expenses was allocated to Oakland, Wayne, and Macomb Counties. The allocation to Oakland County is based on the percentage of Oakland County community partnership reservations compared to the total tri-county community partnership reservations. For the period ended December 31, 2013, 33 percent, or \$615, of the group reservation department's wages and fringes expenses was allocated to Oakland County. No exceptions were identified in recalculating the expense allocation to Oakland County based on the DIA's methodology described above.
- iii) In the public programs department, there are four individuals, public programs manager and house managers, whose wages and fringes are partially allocated to Oakland, Wayne, and Macomb Counties under the community collaborations section of the service agreements with the Art Institute Authorities. The wages and fringes of these individuals are allocated to the Counties based on the actual hours worked on community collaboration projects. For the four individuals, we agreed the project hours allocated to Oakland County to the detail provided by the DIA with no exceptions. For the period ended December 31, 2013, \$4,212 of the public programs department's wages and fringes expenses was allocated to Oakland County. No exceptions were identified in recalculating the expense allocation to Oakland County based on the DIA's methodology described above.
- iv) We obtained the DIA general ledger detail for the Inside/Out staff time expense accounts for the period January 1, 2013 through December 31, 2013 and compared the amount to the expense reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA. No exceptions were identified in comparing the amount per the DIA general ledger to the 2013 Oakland County Art Institute Authority report. For the period ended December 31, 2013, \$29,582 of wages and fringes expenses was allocated to Oakland, Wayne, and Macomb Counties. For the period ended December 31, 2013, \$9,466 of wages and fringes expenses was allocated to Oakland County. The allocation to Oakland County was based on the percentage of Oakland County communities participating in the Inside/Out program compared to the total number of communities participating in the program. No exceptions were identified in recalculating the expense allocation to Oakland County based on the DIA's methodology described above.

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- v) We obtained DIA-prepared checklists for the DIA's participation in art fairs and festivals for the period January 1, 2013 through December 31, 2013 and compared the amount to the expense reported in the 2013 Oakland County Art Institute Authority report prepared by the DIA. No exceptions were identified in comparing the amount per the DIA-prepared checklists to the 2013 Oakland County Art Institute Authority report. The checklists provided information on the event, event location, event hours, and the number of DIA staff scheduled to participate in the event. DIA staff that participated in the art fairs and festivals were paid at a rate of \$10 per hour. The DIA also assumed a 10 percent fringe charge when calculating the expense in the table above. The DIA calculated the expense by multiplying the number of DIA staff participating in the events by the \$10-per-hour rate and adding in the 10 percent fringe expense charge. No exceptions were identified in recalculating the expense of \$2,953 for Oakland County based on the DIA's methodology described above.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the Detroit Institute of Arts, Inc.'s compliance with certain program requirements included in Section 2.4 "Privileges to Oakland County Residents" of the Art Institute Service Agreement between the Oakland County Art Institute Authority and the Detroit Institute of Arts, Inc. for the period ended December 31, 2013. Accordingly, we do not express such as opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the board members of the Oakland County Art Institute Authority and is not intended to be and should not be used by anyone other than these specified parties.

July 14, 2014

To the Board Members
Oakland County Art Institute Authority

Exhibit I

	Account Number	Description	Amount	Date	Vendor	Invoice Number	Check Number
1	21-001-402-3373-E068	Transportation to and from DIA for Groves High School of Birmingham	\$ 467.50	3/22/2013	DHT	39320	165331
2	21-001-402-3373-E068	Transportation to and from DIA for Wilkerson Middle School of Madison Heights	340.00	3/22/2013	DHT	38528	165331
3	21-001-402-3373-E068	Transportation to and from DIA for Pattengill Elementary of Berkley	573.75	3/22/2013	DHT	39660	165331
4	21-001-402-3373-E068	Transportation to and from DIA for Orion Oaks Elementary of Lake Orion	981.00	3/22/2013	LAKEORION	1/9-16/2013	165287
5	21-001-402-3373-E068	Transportation to and from DIA for Meadowbrook Elementary of Walled Lake Consolidated School District	831.75	4/3/2013	WALLLAKECON	TRIP-1/30/13	166765
6	21-001-402-3373-E068	Transportation to and from DIA for Rose Pioneer Elementary of Holly	500.00	4/30/2013	HOLLYAREA	812	165942
7	21-001-402-3373-E068	Transportation to and from DIA for Sashabaw Middle School of Clarkston	3,280.00	5/2/2013	CLASCH	FEB28-13	166092
8	21-001-402-3373-E068	Transportation to and from DIA for Donelson of Waterford	550.50	5/2/2013	WATSCHDIS	T12121910	166143
9	21-001-402-3373-E068	Transportation to and from DIA for PACE Academy of Southfield	510.00	5/17/2013	DHT	39835	166362
10	21-001-402-3373-E068	Transportation to and from DIA for North Hill Elementary of Rochester Hills	604.05	5/17/2013	ROCHESTERCOMM	50-4668	166413
11	21-001-402-3373-E068	Transportation to and from Graham Elementary of Auburn Hills	1,500.00	6/3/2013	AVOSCHDIST	0001	166620
12	21-001-402-3373-E068	Transportation to and from DIA for Clarkston Elementary, Springfield Plains, Bailey Lake, Andersonville, North Sashabaw, Independence, and Pine Knob of Clarkston	6,287.00	6/3/2013	CLACOMSCH	3/20-5/9/13	166668
13	21-001-402-3373-E068	Transportation to and from DIA for Madison Middle School of Waterford	637.50	6/5/2013	DHT	39885	166772
14	21-001-402-3373-E068	Transportation to and from DIA for Barnard Elementary of Troy	442.92	6/18/2013	TROYSCHDIST	22	166956
15	21-001-402-3373-E068	Transportation to and from DIA for Einstein Elementary of Oak Park	510.00	6/18/2013	DHT	40135	166964
16	21-001-402-3373-E068	Transportation to and from DIA for Davisburg Elementary of Holly	700.00	6/18/2013	HOLLYAREA	807	166926
17	21-001-402-3373-E068	Transportation to and from DIA for Oakview Middle School of Lake Orion	958.50	6/27/2013	LAKEORION	APR12-13	167173
18	21-001-402-3373-E068	Transportation to and from DIA for Royal Oak Middle School of Royal Oak	921.00	6/27/2013	ROYALSCH	12000141	167194
19	21-001-402-3373-E068	Transportation to and from DIA for North Farmington of Farmington Hills	399.96	7/24/2013	FARMPUBLIC	ARI04086	167547
20	21-001-402-3373-E068	Transportation to and from DIA for Oak Park & Ferndale Rec Club	1,750.00	10/11/2013	PREEVESER	13-088	167893
21	21-001-402-3373-E068	Transportation to and from DIA for Clear Lake Elementary of Oxford	1,820.00	10/11/2013	OXFORDCOMM	APR12-13	168105
22	21-001-402-3373-E068	Transportation to and from DIA for West Bloomfield HS of West Bloomfield	763.97	10/11/2013	WESBLOSCH	TRIP-5-7-13	167982
23	21-001-402-3373-E068	Transportation to and from DIA for Mary Helen Guest School of Walled Lake Consolidated School District	669.23	10/16/2013	WALLLAKECON	9/5/13BUSREIMB	169106
24	21-001-402-3373-E068	Transportation to and from DIA for PACE Academy of Southfield	400.00	1/8/2014	PACEACA	2	170613
25	21-001-402-3373-E068	December 2013 Estimate of Bus Subsidies for Oakland County	2,856.85	1/17/2014			

To the Board Members
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Exhibit II

	Account Number	Description	Amount	Date	Vendor	Invoice Number	Check Number
1	21-001-315-3373-P041	55 PAX ADA Motor for Sunrise Senior of West Bloomfield	\$ 875.00	5/2/2013	PREEVESER	13-030	166179
2	21-001-315-3373-P041	42 PAX Motor for Indian Village of White Lake	825.00	7/12/2013	PREEVESER	13-061	167416
3	21-001-315-3373-P041	55 PAX Motor for Novi Inside Out Senior Center	775.00	7/22/2013	PREEVESER	13-050	167504
4	21-001-315-3371-P041	Reception at the Jewish Community Center of West Bloomfield	280.00	1/2/2014	SODEXHO	237560	170585
5	21-001-315-3373-P041	56 PAX Motor for Zion Christian Church of Troy	775.00	10/11/2013	PREEVESER	13-082	167789
6	21-001-315-3373-P041	56 PAX Motor & ADA Van for Highland Activity Center	1,375.00	10/11/2013	PREEVESER	13-080	167971
7	21-001-315-3373-P041	52 PAX ADA Motor for Hazel Park American House	875.00	10/11/2013	PREEVESER	13-100	168063
8	21-001-315-3373-P041	56 PAX Motor for Madison Heights	775.00	10/11/2013	PREEVESER	13-107	168107
9	21-001-315-3373-P041	56 PAX Motor for West Bloomfield Hechtman	875.00	10/11/2013	PREEVESER	13-125	168240
10	21-001-315-3373-P041	56 PAX Motor for Oak Park Jewish Senior Life	875.00	10/11/2013	PREEVESER	13-127	168240
11	21-001-315-3373-P041	52 PAX ADA Motor for Hamtramck Senior Plaza	875.00	10/11/2013	PREEVESER	13-136	168240
12	21-001-315-3373-P041	56 PAX Motor for Troy Community Center	775.00	10/11/2013	PREEVESER	13-149	168480
13	21-001-315-3373-P041	30 PAX Mini for Oak Park Jewish Seniors & 52 PAX ADA for Huron Valley Council for the Arts of Highland Twp.	1,550.00	10/11/2013	PREEVESER	13-154	168545
14	21-001-315-3373-P041	56 PAX ADA for Troy - 920 on the Park	875.00	10/11/2013	PREEVESER	13-171	168814
15	21-001-315-3373-P041	56 PAX Motor for Rochester OPC	975.00	10/11/2013	PREEVESER	13-175	168814
16	21-001-315-3373-P041	56 PAX for Madison Heights Chinese Association	875.00	10/11/2013	PREEVESER	13-151	168942
17	21-001-315-3373-P041	56 PAX for Berkley & Huntington Woods	875.00	10/16/2013	PREEVESER	13-190	169187
18	21-001-315-3373-P041	56 PAX for Waterford Lifepoint Senior Center	875.00	10/16/2013	PREEVESER	13-191	169187
19	21-001-315-3373-P041	Minds on Arts Shuttles for the Alzheimer's Association - Greater Michigan Chapter of Southfield	5,075.00	10/30/2013	PREEVESER	13-168	169187
20	21-001-315-3373-P041	Minds on Arts Shuttles for the Alzheimer's Association - Greater Michigan Chapter of Southfield	3,625.00	11/15/2013	PREEVESER	13-219	169790
21	21-001-315-3373-P041	56 PAX Motor for Auburn Hills Heritage	875.00	12/23/2013	PREEVESER	13-203	170441
22	21-001-315-3373-P041	Minds on Arts Shuttles for the Alzheimer's Association - Greater Michigan Chapter of Southfield	4,350.00	12/23/2013	PREEVESER	13-231	170441
23	21-001-315-3373-P041	Minds on Arts Shuttles for the Alzheimer's Association - Greater Michigan Chapter of Southfield	4,350.00	12/23/2013	PREEVESER	13-232	170477
24	21-001-315-3373-P041	December 2013 Estimate of Senior Bus Subsidies for Oakland County	7,501.25	1/17/2014			
25	21-001-315-3441-P041	Advertisement for senior citizen bus trips (total of \$2,049, allocated 44% to Oakland, 44% to Wayne, and 12% to Macomb)	901.56	10/11/2013	DETNEWS	0005619099	168314

To the Board Members
Oakland County Art Institute Authority

Exhibit III

	Account Number	Description	Amount	Date	Vendor	Invoice Number	Check Number
1	21-001-315-3451-P046	DIA Discover card printing costs (Allocated 44% of \$3,580 to Oakland County)	\$ 1,575.20	7/12/2013	COLORTECH	18411	167512
2	21-001-315-3319-P046	Conservation treatment St. John w/Lamb frame owned by Meadowbrook Hall	2,500.00	12/30/2013	DICKINSON	DIA#T2013.77	170580
3	21-001-315-3325-P046	Sponsorship of Arts Beats & Eats	8,000.00	10/11/2013	ARTBEATANDEAT	ABE2013-048	167889
4	21-001-315-3325-P046	Sponsorship of Arts Beats & Eats	8,000.00	11/26/2013	ARTBEATANDEAT	ABE2013-09	169971
5	21-001-315-3385-P046	Projector used at Arts Beats & Eats	18,550.00	10/11/2013	DEUTSCH	13-0643	168315
6	22-432-315-3319-P051	Professional fees for installation of 80 framed reproductions throughout Wayne, Oakland, Macomb, Washtenaw, and Livingston Counties. Of the \$12,150, allocated 32% to Wayne, 32% to Oakland, 24% to Macomb, and 12% to Non-Tri-county).	3,888.00	6/18/2013	LAVANWAY	013224	166997
7	22-432-315-3319-P051	Installation of 80 framed reproductions throughout Wayne, Oakland, Macomb, Washtenaw, and Livingston Counties. Of the \$24,300, allocated 32% to Wayne, 32% to Oakland, 24% to Macomb, and 12% to Non-Tri-county).	7,776.00	6/18/2013	LAVANWAY	013383	166997
8	22-432-315-3319-P051	Installation of 80 framed reproductions throughout Wayne, Oakland, Macomb, Washtenaw, and Livingston Counties. Of the \$12,150, allocated 32% to Wayne, 32% to Oakland, 24% to Macomb, and 12% to Non-Tri-county).	3,888.00	11/1/2013	LAVANWAY	013605	169887
9	22-432-315-3441-P051	Radio advertising of Inside/Out allocation (44% of \$3,825 allocated to Oakland County)	1,683.00	11/1/2013	WDVD	1202145519	169501



Oakland County Art Institute Authority Report – 2013



2.3–Governance–Arts Authorities shall have the right to appoint two voting members to serve on the DIA’s Board of Directors.

- Oakland County Art Institute Authority appointed Thomas Guastello and Jennifer Fischer to the Detroit Institute of Arts Board of Directors.
- Mr. Guastello serves on the Investment Committee and Ms. Fischer serves on the Governance and Nominating Committee

2.4.1–Privileges to County Residents–Free admission

- Upon approval of the millage on August 8, 2012, the DIA immediately implemented free general admission to all residents in the tri-county area.

General Admission – August 2012 – December 2012

	8/12 - 12/12	\$ Value
Comp-Oakland County Resident-Adult	20,222	\$ 161,776
Comp-Oakland County Resident-Youth	4,294	\$ 17,176
Comp-Oakland County Resident-Schools	2,650	\$ 10,600
Comp-Oakland County-Adult Group	111	\$ 666
Comp-Oakland County-Senior	347	\$ 2,082
Member Scans-Oakland County	7,204	\$ -

- Total general admission for Oakland County residents during the period of 8/12 – 12/12 was **34,828**.
- The value of general admissions to Oakland County residents during this period is **\$192,300**.

General Admission 2013

Admission Category	# guests	\$ Value
Comp-Oakland County Resident-Adult	53,233	\$425,864
Comp-Oakland County Resident-Youth	17,186	\$68,744
Comp-Oakland County Resident-Schools	16,595	\$66,380
Comp-Oakland County-Adult Group	2,042	\$16,336
Comp-Oakland County-Senior	3,994	\$23,964
Member Scans-Oakland County	16,082	\$0
	109,132	\$601,288

- Total general admission for Oakland County residents during 2013 is **109,132**.
- The value of general admissions to Oakland County residents for 2013 is **\$601,288**.

*Admissions represent general museum admission and do not include members, special exhibitions, special on-site events or off-site events.

2.4.2–Student Services and Curriculum Development

Since passage of the tri-county millage, the DIA has substantially increased services to students in Oakland County. The DIA reached its goal of providing field trips for 16,000 students from Oakland

schools in 2013. The DIA began opening on Tuesdays to accommodate additional school groups and hired a part-time dedicated staff member to increase awareness of the free bus transportation program and other DIA school services. A new graphic identity for DIA school programs now unifies print and electronic materials so teachers can readily identify relevant museum programs. The graphic identity theme, "Welcome to Your World," reinforces the idea that all students belong at the DIA, and the museum is a place where students can explore cultures from all over the world. The additional communications to schools has increased the number of field trips throughout the school year, most notably in the summer. Between summer 2012 and 2013, field trips by students from summer school and summer camps increased 170% across all three counties. We expect this trend to continue and are taking steps to ensure we can accommodate summer groups with quality programs.



Student Field Trips

- A total of 17,490 students participated in field trips to the DIA during 2013. Complimentary transportation was provided to all student groups.
- The DIA successfully focused efforts on increasing participation by schools in northern Oakland County; both Oxford and Lake Orion Schools had significant jumps in attendance over the previous year.

In-School Programs

- 641 students and teachers from Oakland County participated in DIA classroom talks about art in 2013.

Curriculum Development

- Progress continues on collaboration with the InsideOut Literary Project, an independent program, which will make DIA images and writing prompts available to teachers through the DIA website (dia.org). This program will be available in mid-2014. This program will help teachers meet Common Core Standards for writing.
- DIA educators met with science teachers and the Detroit Climate Action Collaborative to develop a new school tour to help students learn about the environment and climate change through DIA art. The new tour will be offered to students in fall 2014. This effort will help teachers meet Common Core Standards for science.

Programs for Homeschool Educators and Parents

- DIA staff promoted the museum's school programs at the annual HomeschoolingWorks "NOT Back to School Picnic" in September 2013. This event attracted more than 300 homeschool educators and their families from across Southeast Michigan, including from Oakland County.
- The DIA held its inaugural Homeschool Day in October 2013, which provided homeschool families with the opportunity to talk with Learning & Interpretation staff, learn about the collection from teaching volunteers in the galleries, and participate in an art workshop. This event attracted 370 people from across Southeast Michigan, including 71 homeschool educators and their children from Oakland County.

3.0 Professional Development for Teachers

Teacher Enrichment and Communications

Oakland teacher participation in professional development and other educator programs increased by 89% between the 2011/12 and 2012/13 school years, totaling more than 240 individuals during the past school year. The DIA created the new position of School Relations Coordinator to increase communication with schools in the tri-county area and ensure that all teachers and administrators know about DIA school and teacher services. In 2013, DIA School Relations Coordinator met with more than 150 Oakland school administrators, both in the museum and at schools, sharing information about museum programs and gathering information about school needs and interests. Teachers now benefit from a stronger relationship between the DIA and the Oakland Intermediate School District.



- The DIA reached school 249 administrators or teachers in 25 of the 28 school districts in Oakland County through professional development workshops, educator events, and DIA school program informational presentations in 2013.
- The DIA developed a new electronic newsletter for teachers, debuting November 2012, notifying them of upcoming programs and professional development opportunities, promoting free field trips, and providing links to free educator passes and teaching resources. The Oakland Intermediate School District distributes the newsletter to teachers and principals.
- Teachers from Oakland County participated in monthly “Let Us Introduce You” teacher open houses in 2013. These events offer teachers the chance to sample tours that are offered to students and give them the opportunity to discuss issues with their colleagues and DIA educators. A different area of the DIA’s collection is featured each month.
- Oakland teachers also participated in the DIA’s Fall Educator Open House in October, where DIA staff gave tours, hosted discussions, and sought educator feedback on future school projects.
- The DIA provided free meeting facilities for 53 administrators from the Farmington Schools in August, and included tours of the museum and presentations about DIA school and educator programs during their visit.
- DIA staff presented the Visual Thinking Strategies (VTS) program at Marygrove College to students enrolled in an online school leadership course. Program attendees included participants from Oakland County Schools.
- DIA staff attended the December 2013 meeting of the Oakland Fine Arts Council and led a lively discussion to identify links between the DIA collection and classroom learning; 19 school districts were represented.
- Presentations about DIA school and educator programs were made to curriculum administrators for Oakland County schools, Bloomfield Hills, Farmington, Lake Orion, Oak Park, and Oxford Schools, as well as principals in Walled Lake and PTOC in Bloomfield Hills.

- In August, “Welcome to Your World” postcards were sent to all Oakland district administrators and principals with information about DIA school and educator programs.
- The DIA’s free educator pass program was restructured in 2013 to accommodate increased demand. It now offers new benefits, including a monthly newsletter and Classroom Connections teachers can use to introduce students to some of the DIA’s finest works of art.

Total Spending on School Programs:

Category	Value
Transportation	\$55,500.98
Admission (K-12 students)	\$69,960.00
Staff Time - Group Reservations, Learning & Interpretation	\$48,526.65
Total School Program Spending	\$173,987.63
Service Agreement	\$150,000.00
Variance	\$23,987.63

4.0–Senior Programs

In support of the service agreements, the DIA has developed a new senior tour program called Come Wonder Around, which includes complimentary transportation to and from the DIA, a guided tour or talk about the permanent collection, and a hospitality station offering a complimentary snack. The program was marketed beginning in February 2013 through direct mailings, personal calls, and advertising in local publications.



- The total number of Come Wonder Around trips for Oakland County in 2013 was 98, totaling 2,288 seniors exceeding the goal of 65 groups. The total number of Oakland seniors visiting the museum in 2013 was 3,994.
- The DIA has developed marketing pieces promoting the new program and distributed them to senior centers, organizations, and residential living facilities.
- The DIA expanded advertising in several markets focusing on our senior program, including in the magazine.

Behind the Seen

- In 2013, the DIA launched an updated version of its Speakers Bureau program, called Behind the Seen. DIA volunteers go to community centers, libraries, senior residences and other facilities to present lively, illustrated talks about art in the DIA's collection. In 2013, the DIA gave Behind the Seen talks to 88 organizations in Oakland County.



Minds on Art:

In April 2013, the DIA began a three-year partnership with the Alzheimer's Association of Michigan in the Minds on Art Program. This program brings individuals from across the SE Michigan region who are living with memory loss and dementia (including Alzheimer's disease) and their care partners to the DIA for six-week sessions that include gallery discussions and a hands-on studio workshop. The participants are selected by the Alzheimer's Association in Southfield and are divided into two groups, early-stage and mid-stage memory loss and dementia. The six-week session is repeated four times each year. Up to 20 participants (10 with the disease and 10 care partners) are included in each six-week session.



Total Spending on Senior Programs:

Category	Value
Senior Centers Millage Program (including CWA & MoA), Marketing, Expos	\$71,715.94
Behind the Seen in kind value, admissions for senior programs	\$33,968.00
Staff Time - Community Relations, Group Reservations	\$20,089.00
Total Senior Program Spending	\$125,772.94
Service Agreement	\$100,000.00
Variance	\$25,772.94

5.0 Community Collaborations



The Detroit Institute of Arts is bringing framed reproductions of eighty of its most famous works to the main streets and landmark outdoor spaces of Metro Detroit, including a number of Oakland

communities. By reimagining area cities and suburbs as a grand, open air gallery, the project aims to connect with audiences outside of traditional museum walls.

Inside|Out (I|O) 2013 communities included:

- Novi, Pontiac, Walled Lake, Rochester Hills, Hazel Park, Huntington Woods, Berkley and Pleasant Ridge.
- The DIA installed more than 50 reproductions throughout Oakland County over the spring and summer of 2013.
- Highlights of the Inside|Out programming in 2013 included a community-led bike tour of the installation in Pleasant Ridge/Huntington Woods, guided tours of the installation in Novi and Huntington Woods, a large community kick-off celebration in Pontiac and art making at the Peace Festival in Walled Lake.
- Hazel Park celebrated their community day at the DIA with the Hazel Park High School Jazz Band welcoming their residents to the museum.



- Senior centers in each of the I|O communities were invited to take advantage of free bus trips. Groups from Novi, Pontiac, Walled Lake, Rochester Hills and Hazel Park have all taken part in this program.

College and University Outreach:

Meadowbrook Hall & Oakland University:

Executive Director of Conservation and Collections Strategies, Salvador Salort-Pons initiated a collaborative project with Oakland University's Meadow Brook Hall to restore *The Infant St. John the Baptist in the Wilderness*, an important work of art by the Spanish painter Murillo. The project included a seminar type learning program for students from Oakland University's Art & Art History department and Chemistry department. During the conservation, students participated in discussions with the curator and conservator about how and why the restoration work was to be completed and extended the learning into their classroom at OU. The entire process was documented for further extension throughout the K-12 community in Oakland County and will be available on the DIA's website.

The work of art will be on long term loan at the Detroit Institute of Arts for five years. The piece was unveiled in early 2014 with a reception at the DIA that included all team members, students and invited guests. Plan are underway to extend this relationship in further directions.



Oakland Community College:

DIA staff participated in several classes at Oakland Community College as guest lecturers. Museum staff discussed museum collection policy, conservation practice and careers in museum studies.

Society of Active Retirees (SOAR):

Curators led a lecture series for the Society of Active Retirees (SOAR) at Oakland Community College. The Society of Active Retirees (**SOAR**) is a community-based, non-profit, lifelong learning initiative affiliated with Wayne State University, Oakland University and with the Elderhostel Institute Network. SOAR offers a broad range of non-credit courses, covering a wide range of topics, and provides its members with multiple opportunities for social and cultural enrichment and personal growth.

Fairs and Festivals:

Arts Beats & Eats:

Participation in 2013's AB&E festival in Royal Oak included a "Pop up" installation of Inside|Out as well as an outdoor film screening of "A Cat in Paris". It was estimated that over 1,500 people visited the Inside|Out installation over the duration of the fair where visitors were met with museum staff and volunteers who provided informative and interesting mini-tours of the works. Detroit Film Theatre staff flawlessly executed an outdoor screening experience for families on both Saturday and Sunday nights of the festival.



Southfield International Festival:

Detroit Institute of Arts staff participated on the planning committee for Southfield's International festival which celebrated its 49th anniversary of sharing the cultural diversity of communities throughout southeast Michigan. The DIA hosted art making, an "pop up" installation of Inside|Out and a speaker series at the Southfield Library leading up to the annual celebration.

Art Making:

The DIA studio and teaching artists have provided art-making activities at fairs and festivals throughout Oakland County, reaching people young and old with hands-on creativity:

- Waterford PeaceFest
- Rochester Art & Apples
- Ferndale DIY Art Fair
- Birmingham Street Art Fair
- Southfield International Festival
- Birmingham Wintermarkt



Total Spending on Community Programs:

Category	Value
Inside Out, Arts Beats & Eats, Community group programs from Oakland	\$118,220.45
Curator talks, consulting, donations, other in kind contributions	\$6,058.30
Staff Time - Community Relations, Group Reservations, Public Programs	\$52,000.72
Total Community Partnership Spending	\$176,279.47
Service Agreement Goal	\$300,000.00
Variance	\$(123,720.53)

Senior “Come Wonder Around” from Oakland County:

SENIOR CENTERS MILLAGE PROGRAM - OAKLAND

GROUP NAME	CITY
JEWISH SENIOR LIFE	Oak Park
MINDS ON ART	Southfield
MINDS ON ART	Southfield
SUNRISE SENIOR LIVING	West Bloomfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
NOVI INSIDE OUT	Novi
MINDS ON ART	Southfield
OAK PARK COMMUNITY CENTER	Oak Park
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
SPRINGFIELD TOWNSHIP SENIORS	Springfield Township
MINDS ON ART	Southfield
INDEPENDENCE VILLAGE WHITE LAKE	White Lake
MINDS ON ART	Southfield
MINDS ON ART	Southfield
BOTSFORD COMMONS SENIOR COMMUNITY	Farmington
AMERICAN HOUSE REGENT STREET	West Bloomfield
MINDS ON ART	Southfield
HIGHLAND ADULT ACTIVITY CENTER	Highland
ZION CHRISTIAN CHURCH/50 PLUS WISDOMS GENERATIONS	Troy
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
HAWORTH CENTER	Farmington Hills
AMERICAN HOUSE OAKLAND	Pontiac

AMERICAN HOUSE/HAZEL PARK	Hazel Park
MADISON HEIGHTS SENIOR CENTER	Madison Heights
MILFORD SENIOR CENTER	Milford
ELM HAVEN MANOR	Pontiac
PEARL WRIGHT SENIOR CENTER	Ferndale
GOLDEN OPPORTUNITY CLUB	Pontiac
HECHTMAN JEWISH SENIOR LIFE	West Bloomfield
JEWISH SENIOR LIFE	Oak Park
SUNRISE SENIOR LIVING - ROCHESTER	Rochester
HAWORTH CENTER	Farmington Hills
INDEPENDENCE TOWNSHIP SENIORS	Clarkston
TROY COMMUNITY CENTER	Troy
ASSOCIATION OF CHINESE AMERICANS	Madison Heights
RUSSIN JEWISH LIFE	Oak Park
HURON VALLEY COUNCIL OF THE ARTS (GALLERY TO GALLERY)	Huron Valley
WALTONWOOD AT UNIVERSITY	Rochester
BIRMINGHAM AREA SENIORS CENTER	Birmingham
920 ON THE PARK	Troy
MINDS ON ART	Southfield
ALL SEASONS OF ROCHESTER HILLS (No PES)	Rochester Hills
OPC OF ROCHESTER	Rochester
MINDS ON ART	Southfield
MINDS ON ART	Southfield
ROYAL OAK SENIOR CENTER	Royal Oak
HUNTINGTON WOODS, BERKLEY AND PLEASANT RIDGE SNRS	Huntington Woods
LIFEPOINT CHRISTIAN CHURCH	Waterford
MINDS ON ART	Southfield
AUBURN HILLS SENIOR CENTER	Auburn Hills
MINDS ON ART	Southfield
FERNDAL METHODIST CHURCH	Ferndale
HERITAGE IN THE HILLS	Auburn Hills
MINDS ON ART	Southfield
MINDS ON ART	Southfield
ORION SENIOR CENTER	Lake Orion
JVS SOUTHFIELD	Southfield
SENIOR OUT TO LUNCH @ SHEPHERD OF THE LAKES CHURCH	Walled Lake
WOODSIDE BIBLE CHURCH	Troy
THE VILLAGE OF HOLLY WOODLAND	Holly
SPRINGFIELD TOWNSHIP PARKS AND RECREATION SENIORS	Springfield Township
BLOOMFIELD TOWNSHIP SENIORS	Bloomfield

MADISON HEIGHTS SENIOR CENTER	Madison Heights
WATERFORD PARKS & RECREATIONS	Waterford
MINDS ON ART	Southfield
AMERICAN HOUSE SOUTHFIELD	Southfield
MINDS ON ART	Southfield
RUSSIAN JEWISH LIFE	Oak Park
AMERICAN HOUSE WEST BLOOMFIELD	West Bloomfield
FARMINGTON HILLS INN	Farmington Hills
MINDS ON ART	Southfield
INDEPENDENCE TOWNSHIP SENIORS	Clarkston
WELCOME BAPTIST CHURCH	Pontiac
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield
JEWISH SENIOR LIFE	West Bloomfield
INSTITUTE OF RETIRED PROFESSIONALS (IRP)	West Bloomfield
MINDS ON ART	Southfield
MINDS ON ART	Southfield

Oakland County School Districts

2012 Professional Development, Educator Events, School Relations

